

NEBRASKA BRAND COMMITTEE MEETING MINUTES
HELD AT THE NEBRASKA BRAND COMMITTEE OFFICE, ALLIANCE, NE
September 16, 2016

Chairperson Jerry Kuenning called the meeting of the Nebraska Brand Committee to order at 8:00 a.m. MT on Wednesday, September 16, 2016 at the Nebraska Brand Committee Office, Alliance, Nebraska.

Members in attendance: Jerry Kuenning, Jeff Metz, Jerry Meyring & Jaclyn Wilson.

Nebraska Brand Committee staff in attendance is Shawn Harvey; Mista White, Brand Recorder.

Also in attendance is Melody Benjamin, Nebraska Cattlemen.

Participating by phone are Carolyn Collier, Nebraska Department of Agriculture & Mark Faulson, Special Appointed Deputy Attorney General.

In compliance with the provision of the Open Meetings Act, Public Notice of this September 16, 2016 meeting was posted in the headquarters office in Alliance, NE on September 12, 2016 at 10:30 a.m. MST. Certification of Public Notice will be provided as part of the record of this meeting.

Notice of this September 16, 2016 meeting was published on September 12, 2016 in the Alliance Times-Herald. Affidavit of Publication will be provided as part of the record of this meeting.

In compliance with the Open Meetings Act, an agenda and other related material were made available for public inspection in the headquarters office prior to the meeting. Agenda and related items are available for public use and review.

The meeting agenda was sent to the Committee members on September 12, 2016.

A copy of the Open Meetings Act is available to the public at the entrance of this meeting room.

The meeting is being recorded.

Jeff Metz moved to adopt the agenda as presented. Jaclyn Wilson Seconded. All members voted as follows:

Jerry Kuenning	Yes
Jeff Metz	Yes
Jerry Meyring	Yes
Jaclyn Wilson	Yes

Motion carried

Jaclyn Wilson moved to accept the hiring policy with the amendments to the Posting and Interview Process to include “unless otherwise noted” and with the chance of “Vacation” to

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“Vacant”. Jeff Metz seconded. Jeff Mets moved to amend the motion to include “For Full Time Positions” in the title. All members voted as follows:

Amendment:

Jerry Kuenning	Yes
Jeff Metz	Yes
Jerry Meyring	Yes
Jaclyn Wilson	Yes

Motion:

Jerry Kuenning	Yes
Jeff Metz	Yes
Jerry Meyring	Yes
Jaclyn Wilson	Yes

Motion carried

Carolyn Collier led a discussion on the job description & application process for the Executive Director position.

Jaclyn Wilson moved to have Carolyn draw up a rough draft of the job description for the Executive Director and email to Shawn who would then forward to the Committee for review.

Jerry Meyring seconded. All members voted as follows:

Jerry Kuenning	Yes
Jeff Metz	Yes
Jerry Meyring	Yes
Jaclyn Wilson	Yes

Motion carried

Jerry Meyring moved to appoint Jerry Kuenning, Chair and Jeff Metz, Vice Chair to work with Carolyn on the job description, get input from all Committee Members who will report back to the Chair and Vice Chair within 24 hours. The Chair and Vice Chair would have the authority to approve Carolyn’s job description on behalf of the Nebraska Brand Committee. Jeff Metz seconded. All members voted as follows:

Jerry Kuenning	Yes
Jeff Metz	Yes
Jerry Meyring	Yes
Jaclyn Wilson	Yes

Motion carried

Jeff Metz moved that the job description be posted by September 20, 2016 and leave it open until October 4, 2016 unless more applicants are needed. Jerry Meyring seconded. All members voted as follows:

Jerry Kuenning	Yes
Jeff Metz	Yes

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Jerry Meyring	Yes
Jaclyn Wilson	Yes

Motion carried

Jaclyn Wilson moved to adjourn. Jeff Metz seconded. All members voted as follows:

Jerry Kuenning	Yes
Jeff Metz	Yes
Jerry Meyring	Yes
Jaclyn Wilson	Yes

Motion carried

CERTIFICATION

I, Jerry Kuenning, Chairperson of the Nebraska Brand Committee, do hereby certify that the foregoing minutes of the September 16, 2016 Nebraska Brand Committee meeting held at the Nebraska Brand Committee Office, Alliance, Nebraska were written and available for inspection in compliance with Nebraska Statute 84-1413 Section (5).

Chairperson	Date
Nebraska Brand Committee	